



# Attendance Reports in SIMS .net

Primary and Special Schools not using timetable

**Autumn 2025**

**DE** have published **Attendance Guidance & Absence Recording By Schools – Circular 2025/09**  
There are a number of changes to attendance codes that will impact the recording of attendance in the SMS in the **2025/2026** academic year.

## Contents

Introduction .....	4
Individual Pupil Reports .....	6
Registration Certificate.....	6
Individual Session Summary Report.....	7
Whole Group Pupil Reports .....	8
Pupil Analysis by Attendance Code Report .....	8
Absence Tier Report ( <i>new December 2022</i> ).....	9
Today's Register Report .....	10
Pupil's School Career Attendance Report.....	11
Official Register .....	12
Pupil Analysis by AM/PM Report .....	13
Pupil Yearly Attendance Report.....	14
Persistent Absence Report .....	16
Pupil Analysis by Attendance Category Report .....	18
Selected Pupil Reports .....	19
Percentage Attendance Report.....	19
Missing Session Marks Report .....	20
Continuous Absence Report.....	21
Session Absences Report.....	22
First Day of Absence Report.....	24
Joint Absence Detection Report .....	26
Sibling Absence Detection Report .....	27
Broken Weeks Report.....	29
Pupils with Chosen Code Report.....	30
Minutes Late Report .....	31
Comments Report.....	31
Meal List Report.....	32
Group Reports .....	33
Group Analysis by Attendance Category Report .....	33
School Prospectus Analysis Report.....	34
Group Analysis by Code Report .....	35
Group Session Summary Report.....	36

Group Weekly Analysis Report.....	37
Group Analysis by AM/PM Report .....	38
Group Analysis by Session in Week Report .....	39
Group Analysis by STAR Field Report.....	40
Group Analysis by Vulnerability Report.....	41
School Holidays and Closures Planner ( <i>new February 2020</i> ).....	42
Module Reports .....	43
History of Changes Report.....	43

## Version History

### **September 2025**

#### DE Circular Update

- Attendance Guidance & Absence Recording by Schools 2025/09

### **October 2023**

#### DE Circular Update

- Attendance Guidance & Absence Recording by Schools 2023/11

### **December 2022**

#### Absence Tier Report

- Further information on Absence Tier Reporting can be found on the DE website- [Guidance for Schools - A new approach to pupil attendance reporting using absence tiers](#)

**NOTE:** It is essential that the August pre-term holiday is recorded correctly when editing the academic year. This pre-term holiday must contain code **# Holiday for All**.

The code **! No Attendance Required** should only be used as described in DE Circular 2025/09 Attendance Guidance and Absence Recording by Schools.



**DE Circular 2025/09** advises schools not to use attendance codes **F()**  
**I (replaced with I1) O (replaced with O1)**.

**DE Circular 2025/09** new codes **I4 Illness (Emotionally Based School Non-Attendance) O2 Temporary Exceptions to the Curriculum**

## Introduction


Attendance Reports are grouped into 5 categories:

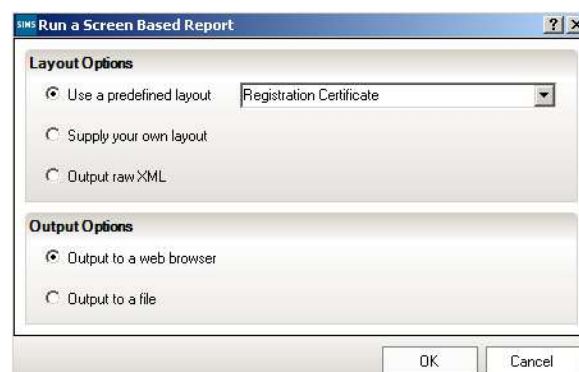
- **Individual Pupil reports**
- **Whole Group Pupil reports**
- **Selected Pupil reports**
- **Group reports**
- **Module reports**

Pupils included in attendance reports are those who were on-roll at the school during the selected date range. This includes pupils who left or joined the school within this time period. The reports are accessed in SIMS .net by selecting **Reports | Attendance**. Each report requires additional parameters to be selected in a **Report Browser** before printing (e.g., Group Type, Date Range etc). The default group type is Reg Group, other options are (Whole school, Year group, Academic class, House, User-defined group, Discover, Individual group, My groups). If changing group type click  Search . Reports can easily be generated for previous years by entering the required dates. Double click the required group item or click  .

The Report Browser varies with each selected report; an example is shown below:



The **Run a Screen Based Report** window appears when the  button is clicked. The Layout and Output options default to the settings shown below:



- Click  to run the report

If there is no output for a report, e.g. there are no missing marks for the selected period, the report will not run.

**Missing Session Marks Report**

Search Print

From 01/08/2024 AM to 16/04/2025 PM Group Type Whole School

Title Missing Session Marks

**Value Range**

Any missing marks

At Least  missing marks

Exactly  missing marks

Less Than  missing marks

Short Name	Description
AM	AM
PM	PM
LL	LL
2A	2A
3A	3A
3B	3B
4TO	4TO
5BB	5BB
6RP	6RP
7A1	7A1

Select All Deselect All

**i** No records found for the selected scope.

The message **No records found for the selected scope** is displayed in the taskbar in the bottom left corner of the screen.

# Individual Pupil Reports

## Registration Certificate

The **Registration Certificate** shows a pupil's attendance for each session in the academic year. The date range can be specified for any academic year. It can be printed for an Individual Pupil, Reg Group or the Whole School and is very useful to review a pupil's annual attendance e.g. for the EWO.

- Select **Reports | Attendance | Individual Pupil Reports | Registration Certificate Report**

**Registration Certificate Report**

From:  to: 
Group Type:

Title: 

 Show Summary  
 Show Key To Codes

Registration Certificate - Agnew, John 2A

2025-2026	
w/b	
28/07/2025	##
04/08/2025	##
11/08/2025	##
18/08/2025	##
25/08/2025	##
01/09/2025	^ ^ ^ ^ ^
08/09/2025	^ ^ ^ ^ ^
15/09/2025	^ ^ ^ ^ ^
22/09/2025	^ ^ ^ ^ ^
29/09/2025	^ ^ ^ ^ ^
06/10/2025	^ ^ ^ ^ ^
13/10/2025	^ ^ ^ ^ ^
20/10/2025	--
27/10/2025	##
03/11/2025	--
10/11/2025	--
17/11/2025	--
24/11/2025	--
01/12/2025	--
08/12/2025	--
15/12/2025	--
22/12/2025	##
29/12/2025	##
05/01/2026	--
12/01/2026	--
19/01/2026	--
26/01/2026	--
02/02/2026	--
09/02/2026	##
16/02/2026	--
23/02/2026	--
02/03/2026	--
09/03/2026	--
16/03/2026	--
23/03/2026	--
30/03/2026	--
06/04/2026	##
13/04/2026	--
20/04/2026	--
27/04/2026	--
04/05/2026	##
11/05/2026	--
18/05/2026	--
25/05/2026	##
01/06/2026	--
08/06/2026	--
15/06/2026	--
22/06/2026	--
29/06/2026	--
06/07/2026	##
13/07/2026	##
20/07/2026	##
27/07/2026	##

Summary 01/08/2025 AM - 01/10/2025 PM	Sessions	%
Attendances	48	100.00
Authorised absences	0	0.00
Unauthorised absences	0	0.00
Possible Attendances	48	
Including		
Approved Ed. Activity	0	0.00
Lates before reg closed	0	0.00
Lates after reg closed	0	0.00
Unexplained absences	0	0.00

Key to Codes	
/	Present (AM)
\	Present (PM)
A	Artistic Endeavour
B	Bereavement
C	Suspended
D	Did not provide a reason for absence
G	Family Holiday (Not Agreed)
H	Other Absence
I1	Illness General
I4	Emotionally based school non attendance (EBSNA)
J	Extended Leave with Consent
L	Late (before reg closed)
M	Medical/Dental Appointments
N	No reason yet provided for absence
O1	Other exceptional circumstance
O2	Temporary exceptions to the curriculum
P	Approved Sporting Activity
R	Religious Observance
S	Study Leave
U	Late (after registers closed)
V	Educational Visit
W	Work Experience
X	Only staff should attend
Y	Exceptional closure
1	AEP (ELB)
2	Home/hospital tuition (ELB)
3	Elective Home Education
4	Pupil Referral Unit
5	Another mainstream school (EF)
6	Training Organisation (EF)
7	FE College (EF)
8	Intensive Support Learning Unit
9	CAMHS
-	All should attend / No mark recorded
!	No Attendance Required
#	Holiday for all
*	Not on roll

## Individual Session Summary Report

- Select **Reports | Attendance | Individual Pupil Reports | Individual Session Summary Report**

**Individual Session Summary Report**

Search Print

From  to  Group Type

Title

Individual Session Summary		
<b>Brown, Charles - 6RP</b>		
Summary 01/08/2024 AM - 16/04/2025 PM		
	Sessions	%
Attendances	120	43.17
Authorised absences	0	0.00
Unauthorised absences	0	0.00
Possible Attendances	278	
Including		
Approved Ed. Activity	0	0.00
Lates before reg closed	0	0.00
Lates after reg closed	0	0.00
Unexplained absences	0	0.00
<i>Missing marks have been ignored</i>		
<b>Individual Session Summary</b>		
<b>Burgess, Jacob - 6RP</b>		
Summary 01/08/2024 AM - 16/04/2025 PM		
	Sessions	%
Attendances	120	43.17
Authorised absences	0	0.00
Unauthorised absences	0	0.00
Possible Attendances	278	
Including		
Approved Ed. Activity	0	0.00
Lates before reg closed	0	0.00
Lates after reg closed	0	0.00
Unexplained absences	0	0.00
<i>Missing marks have been ignored</i>		

# Whole Group Pupil Reports

## Pupil Analysis by Attendance Code Report

- Select Reports | Attendance | Whole Group Pupil Reports | Pupil Analysis by Attendance Code Report

**Pupil Analysis by Attendance Code Report**

Search
 Print

From  to 
 Group Type

Title

Show Key to Codes

**Show Values As**

Numbers

Percentages

**Pupil Analysis By Attendance Code**

Period: 01/08/2025 to 01/10/2025  
 Scope: Reg Group 2A  
 Number of sessions

Name	Reg	/	\	A	B	C	D	G	H	I1	I4	L	M	N	O1	O2	P	R	S	U	V	W	1	2	4	5	6	7	8	9	-	Poss
Agnew, John	2A	24	24																													48
Allen, Lily	2A	19	19								10																					48
Connor, Christopher	2A	24	24																													48
Cousins, Jack	2A	24	24																													48
Defeo, Lorenzo	2A	24	24																													48
Ellis, James	2A	24	24																													48
Ellis, Sophie	2A	23	23												2																	48
Forde, Lloyd	2A	24	24																													48
Hardy, Olivia	2A	24	24																													48
Hardy, Thomas	2A	24	24																													48
Homer, Jack	2A	24	24																													48
Lisiewicz, Agata	2A	24	24																													48
Lopez, Samuel	2A	24	24																													48
McKee, Henry	2A	21	21							6																						48
McKernon, Russ	2A	24	24																													48
Moffett, Julie	2A	24	24																													48
Nilsen, Oscar	2A	24	24																													48
O'Driscoll, John	2A	24	24																													48
Simpson, Jessica	2A	24	24																													48
Strange, Milly	2A	18	18												12																	48
Strong, Bob	2A	18	18													12																48
Taunton, Jennine	2A	17	19									2																			10	48
Thompson, Ruby	2A	17	19									2	2																		8	48
Ward, Alice	2A	13	13							22																						48
<b>Totals</b>		530	534							28	10	4	2	12	14															18	1152	

Key to codes			
/ Present (AM)	N	No reason yet provided for absence	3 Elective Home Education
\ Present (PM)	O1	Other exceptional circumstance	4 Pupil Referral Unit
A Artistic Endeavour	O2	Temporary exceptions to the curriculum	5 Another mainstream school (EF)
B Bereavement	P	Approved Sporting Activity	6 Training Organisation (EF)
C Suspended	R	Religious Observance	7 FE College (EF)
D Did not provide a reason for absence	S	Study Leave	8 Intensive Support Learning Unit
G Family Holiday (Not Agreed)	U	Late (after registers closed)	9 CAMHS
H Other Absence	V	Educational Visit	- All should attend / No mark recorded
I1 Illness General	W	Work Experience	! No Attendance Required
I4 Emotionally based school non attendance (EBSNA)	X	Only staff should attend	# Holiday for all
J Extended Leave with Consent	Y	Exceptional closure	* Not on roll
L Late (before reg closed)	1	AEP (ELB)	
M Medical/Dental Appointments	2	Home/hospital tuition (ELB)	

Missing marks have been ignored

## Absence Tier Report *(new December 2022)*

The new **Absence Tier Report** has been provided to enable schools to report on persistent absence based on tiers. This report can be used for tracking and monitoring purposes of all pupil/students. The report can be run over a user-defined date range for students' absences within the academic year selected.

- **Select Reports | Attendance | Whole Group Pupil Reports | Absence Tier Report**

**Absence Tier Report**

Search Print

Title:

Group Type:

Exclude 0% Absence Student Data

**Report on**

Attendance Year:

From:  to:

### Absence Tier Report

School Name	Water's Edge
Group(s)	Whole School
Reporting Period	Attendance Year 2024/2025 (01/08/2024 - 16/04/2025)

### Summary Information

	% of pupils/students in absence tier	No. of pupils/students in absence tier	% of pupils/students in absence tier & FSM	No. of pupils/students in absence tier & FSM	% of pupils/students in absence tier & SEN	No. of pupils/students in absence tier & SEN	No. of pupils/students in cohort
Tier 3 - Severe Chronic Pupils with 20%+ absence (4+ days per month)	0	0	0	0	0	0	199
Tier 2 - Chronic Pupils with 10% - 19.99% absence (2-3 days per month)	0	0	0	0	0	0	199
Tier 1b At Risk Pupils with 5% - 9.99% absence (1-2 days per month)	0	0	0	0	0	0	199
Tier 1a Regular Pupils with 0% - 4.99% absence (<1 day per month)	100	199	28.14	56	32.16	64	199

### List of Pupils/Students

Tier 1a Regular Pupils with 0% absence												
Name	Gender	FSM	SEN	In Care	Ethnicity	Current Year group	Current Reg group	% of Sessions Missed	No. Sessions Missed	Possible sessions		
Adams, Amelia	F	F	F	F	White	Nur	AM	0.00	0	139		
Agnew, John	M	T	F	F	White	1	LL	0.00	0	278		
Agnew, Mark	M	F	F	F	White	5	5BB	0.00	0	278		
Agnew, Sarah	F	F	F	F	White	3	3A	0.00	0	278		
Alexander, Chloe	F	T	F	F	White	Nur	PM	0.00	0	139		
Allen, Lily	F	F	F	F	White	1	LL	0.00	0	278		
Allen, Megan	F	F	T	F	Mixed Ethnic Group	6	6RP	0.00	0	278		
Anderson, Elaine	F	F	F	F	White	7	7KM	0.00	0	278		
Anderson, Emily	F	F	F	F	White	7	7KM	0.00	0	278		
Anderson, Jack	M	F	T	F	White	7	7KM	0.00	0	278		
Ansell, Ricky	M	F	F	F	White	7	7KM	0.00	0	278		
Balas, Adriana	F	F	F	F	White	7	7KM	0.00	0	278		
Balik, Jakob	M	T	F	F	White	7	7KM	0.00	0	278		
Balinski, Cyla	F	T	F	F	White	6	6RP	0.00	0	278		
Balinski, Fil	M	T	F	F	White	4	4TO	0.00	0	278		
Barrett, Liam	M	T	T	F	White	3	3A	0.00	0	278		
Beckford, Jules	F	T	F	F	White	6	6RP	0.00	0	278		
Beggs, Ella	F	F	F	F	Other Non White	Nur	AM	0.00	0	139		
Bell, William	M	F	F	F	White	Nur	PM	0.00	0	137		
Blackmore, Darren	M	T	T	F	White	5	5BB	0.00	0	278		
Bobby, Ricky	M	F	F	F	White	2	2A	0.00	0	278		
Boman, Chloe	F	T	T	F	White	5	5BB	0.00	0	278		
Bond, Craig	M	F	T	F	White	4	4TO	0.00	0	278		
Bond, Katie	F	F	T	F	White	7	7KM	0.00	0	278		
Borkowski, Petra	F	F	T	F	White	5	5BB	0.00	0	278		
Boyle, Sharon	F	T	T	F	White	6	6RP	0.00	0	278		

Further information on Absence Tier Reporting can be found on the DE website- [Guidance for Schools - A new approach to pupil attendance reporting using absence tiers](#)

## Today's Register Report

There is no report browser from which to select options when running this report.

This report is intended for use during emergency evacuation procedures, e.g., fire drills. When the menu route is selected, the print dialog is displayed immediately. The report shows the date, the registration group, the registration tutor and all of today's marks for each student. Each registration group is printed on a separate page, allowing the distribution of registration lists to the appropriate registration tutor.

- Select **Reports | Attendance | Whole Group Pupil Reports | Today's Register Report**

### Today's Register

Date : 17/04/2025

Reg Group: AM

Mr O. Joyner

Name	AM	PM
Adams, Amelia	#	#
Beggs, Ella	#	#
Bucket, Charlie	#	#
Jones, Grace	#	#
Wilkins, Matthew	#	#

### Today's Register

Date : 17/04/2025

Reg Group: PM

Mr O. Joyner

Name	AM	PM
Alexander, Chloe	#	#
Bell, William	#	#
Corbett, Harry	#	#
Wilkins, Adam	#	#

### Today's Register

Date : 17/04/2025

Reg Group: LL



Ms L. Lawson


Name	AM	PM
Agnew, John	#	#
Allen, Lily	#	#
Connor, Christopher	#	#
Cousins, Jack	#	#
Defeo, Lorenzo	#	#
Ellis, James	#	#
Ellis, Sophie	#	#
Forte, Lloyd	#	#
Hardy, Olivia	#	#
Hardy, Thomas	#	#

## Pupil's School Career Attendance Report

- **Select Reports | Attendance | Whole Group Pupil Reports | Pupil's School Career Attendance Report**

**Pupils' School Career Attendance Report**

 Search
  Print

Date:  
Group Type:

Title:

Pupils' School Career Attendance								
Effective Date:		17/04/2025						
Scope:		Reg Group 6RP						
Number of Sessions								
Name	DOB	DOA	DOL	Attendances	Authorised Absences	Unauthorised Absences	Max Possible	% Attend
Allen, Megan	05/04/2015	02/09/2019		1858	148	0	2162	85.8
Balinski, Cyla	14/03/2015	16/09/2020		1462	94	0	1714	85.3
Beckford, Juliette	17/03/2015	02/09/2019		2004	0	0	2162	92.7
Boyle, Sharon	27/08/2014	02/09/2019		1684	217	103	2162	77.9
Brown, Charles	04/06/2015	02/09/2019		1980	24	0	2162	91.6
Burgess, Jacob	21/10/2014	02/09/2019		1992	12	0	2162	92.1
Byrne, Samuel	12/09/2014	02/09/2019		1944	60	0	2162	89.9
Ching, Susie	05/03/2015	01/09/2021		1240	18	0	1416	87.6
Davies, Sara	03/05/2015	02/09/2019		1960	44	0	2162	90.7
Dawson, Laura	05/01/2015	02/09/2019		1944	60	0	2162	89.9
Evans, Callum	30/03/2015	02/09/2019		1944	60	0	2162	89.9
Felek, Bryda	04/02/2015	02/09/2019		1939	65	0	2162	89.7
Fryer, Martin	31/12/2014	02/09/2019		1994	10	0	2162	92.2
Gillen, Daniel	03/03/2015	02/09/2019		1921	44	39	2162	88.9
Hagen, Janine	03/01/2015	02/09/2019		1980	24	0	2162	91.6
Han, Adrian	06/06/2015	02/09/2019		1976	28	0	2162	91.4
Hansen, Thomas	03/01/2015	02/09/2019		1978	22	4	2162	91.5
Harkin, Peter	29/01/2015	03/09/2019		1988	16	0	2160	91.9
Jaworski, Izabella	03/04/2015	01/09/2022		868	18	0	1044	83.1
Johnston, Zara	10/05/2015	02/09/2019		1964	40	0	2162	90.8
McDaid, Ryan	10/04/2015	02/09/2019		1951	53	0	2162	90.2
Moore, Thomas	10/01/2015	02/09/2019		1988	16	0	2162	92
Noble, Natasha	10/02/2015	02/09/2019		1970	34	0	2162	91.1
O'Driscoll, Sinead	05/11/2014	02/09/2019		1994	10	0	2162	92.2

*Attendances and %Attend include both Present and Approved Educational Activity*

# Official Register

The **Official Register** is a legal document and **must** be printed for each month and retained for **10 Years**. Any missing marks on the Register for any Reg Group must be replaced with the appropriate attendance marks. **N** codes should be replaced with the appropriate absence codes once the school has been informed of the reason for absence. If no reason has been given, **N** codes should be changed to code **D**. Please refer to the DENI circular **Attendance Guidance & Absence Recording by Schools 2025/09** for definitions of absence codes.

- Select **Reports | Attendance | Whole Group Pupil Reports | Official Register Report**
- Deselect **Show History of Changes**

**Official Register Report**

From  to

Title

Group Type

Show Totals  
 Show Key to Codes  
 Show History of Changes

## Official Register

Period: 01/09/2025 to 01/10/2025 Does not include History of Changes  
 Scope: Reg Group 2A

	Sep																				Oct		Present					
	01	02	03	04	05	08	09	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	01	AM	PM			
Agnew, John	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	23	23		
Allen, Lily	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	I4	I4	I4	I4	I4	I4	I4	I4	I4	I4	18	18	
Connor, Christopher	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	23	23	
Cousins, Jack	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	23	23	
Defeo, Lorenzo	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	23	23	
Ellis, James	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	23	23	
Ellis, Sophie	^	^	^	^	^	0	1	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	22	22	
Forde, Lloyd	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	23	23	
Hardy, Olivia	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	23	23	
Hardy, Thomas	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	23	23	
Homer, Jack	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	23	23	
Lisiewicz, Agata	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	23	23	
Lopez, Samuel	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	23	23	
McKee, Henry	^	^	^	^	^	I	I	I	I	I	I	I	I	I	I	^	^	^	^	^	^	^	^	^	^	20	20	
McKernon, Russ	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	23	23	
Moffett, Julie	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	23	23	
Nilssen, Oscar	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	23	23	
O'Driscoll, John	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	23	23	
Simpson, Jessica	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	23	23	
Strange, Milly	NN	NN	NN	NN	NN	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	18	18	
Strong, Bob	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	^	^	^	^	^	^	^	^	^	^	^	18	18
Taunton, Jennine	L	^	^	^	^	--	--	--	--	--	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	18	18	
Thompson, Ruby	L	^	^	^	^	MM	--	--	--	--	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	18	18	
Ward, Alice	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	^	^	^	^	^	^	^	^	^	^	13	13	
Present AM	21	21	21	21	21	19	20	20	21	21	24	24	24	24	24	23	23	23	23	23	24	24	24					
Present PM	21	21	21	21	21	19	20	20	21	21	24	24	24	24	24	23	23	23	23	23	24	24	24					

Total Number of Present Marks for Period 1026

Missing marks have been ignored

Key to codes			
/	Present (AM)	N	No reason yet provided for absence
\	Present (PM)	01	Other exceptional circumstance
A	Artistic Endeavour	02	Temporary exceptions to the curriculum
B	Bereavement	P	Approved Sporting Activity
C	Suspended	R	Religious Observance
D	Did not provide a reason for absence	S	Study Leave
G	Family Holiday (Not Agreed)	U	Late (after registers closed)
H	Other Absence	V	Educational Visit
I1	Illness General	W	Work Experience
I4	Emotionally based school non attendance (EBSNA)	X	Only staff should attend
J	Extended Leave with Consent	Y	Exceptional closure
L	Late (before reg closed)	1	AEP (ELB)
M	Medical/Dental Appointments	2	Home/hospital tuition (ELB)
		3	Elective Home Education
		4	Pupil Referral Unit
		5	Another mainstream school (EF)
		6	Training Organisation (EF)
		7	FE College (EF)
		8	Intensive Support Learning Unit
		9	CAMS
		-	All should attend / No mark recorded
		!	No Attendance Required
		#	Holiday for all
		*	Not on roll

## Pupil Analysis by AM/PM Report

This report is useful for the Annual Pupil Reports. It lists the pupils attendance by AM and PM sessions.

- Select **Reports | Attendance | Whole Group Pupil Reports | Pupil Analysis by AM/PM Report**

**Pupil Analysis by AM/PM Report**

Search Print

From:  to:

Group Type:

Title:

Show Values As

Numbers

Percentages

Pupil Analysis by AM/PM													
Period:		01/08/2024 to 16/04/2025											
Scope:		Reg Group 6RP											
Number of sessions													
Name	Reg	Present		AEA		Authorised		Unauthorised		Possible		% Attend	
		AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
Allen, Megan	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Balinski, Cyla	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Beckford, Juliette	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Boyle, Sharon	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Brown, Charles	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Burgess, Jacob	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Byrne, Samuel	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Ching, Susie	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Davies, Sara	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Dawson, Laura	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Evans, Callum	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Felek, Bryda	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Fryer, Martin	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Gillen, Daniel	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Hagen, Janine	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Han, Adrian	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Hansen, Thomas	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Harkin, Peter	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Jaworski, Izabella	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Johnston, Zara	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
McDaid, Ryan	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Moore, Thomas	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Noble, Natasha	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
O'Driscoll, Sinead	6RP	60	60	0	0	0	0	0	0	139	139	43.2	43.2
Totals		1440	1440	0	0	0	0	0	0	3336	3336	43.2	43.2


%Attend includes both Present and Approved Educational Activity



## Pupil Yearly Attendance Report



(Prior to running this report, it is advisable to run the Missing Marks Report and deal with any missing marks through the routine **Focus | Attendance | Deal with Missing Marks**).

This report summarises pupil's attendance for each year from date of admission to date of leaving. By putting the date back, the report shows pupils who were on-roll then.

- Select **Reports | Attendance | Whole Group Pupil Reports | Pupil Yearly Attendance Report**

 **Pupils' Yearly Attendance Report**

 Search  Print

Date:   Group Type:  

Title:

Pupils' Yearly Attendance							
Effective Date:		17/04/2025					
Scope:		Individual Pupil					
Number of Sessions							
Name	DOB	Year	Attendances	Authorised Absences	Unauthorised Absences	Max Possible	% Attend
Brown, Charles	04/08/2015	19/20	366	6	0	372	98.39
		20/21	370	4	0	374	98.93
		21/22	368	4	0	372	98.92
		22/23	370	4	0	374	98.93
		23/24	366	6	0	362	98.47
		24/25	120	0	0	278	43.17

Attendances and %Attend include both Present and Approved Educational Activity

## Pupil Analysis by Session in Week Report

- Select Reports | Attendance | Whole Group Pupil Reports | Pupil Analysis By Session In Week Report

**Pupil Analysis by Session in Week Report**

Search Print

From:  to

Group Type:

Title:

**Show Data As**

Numbers

Percentage

**Session Categories**

Presents

AEA

Authorised

Unauthorised

**Pupil Analysis By Session In Week**

Period: 01/08/2024 to 16/04/2025

Scope: Reg Group 6RP

Number of sessions in category : Present + AEA

Name	Reg	Mon		Tue		Wed		Thu		Fri		All Week	
		AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
<b>Possible</b>		27	27	28	28	28	28	28	28	28	28	139	139
Allen, Megan	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Balinski, Cyla	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Beckford, Juliette	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Boyle, Sharon	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Brown, Charles	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Burgess, Jacob	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Byrne, Samuel	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Ching, Susie	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Davies, Sara	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Dawson, Laura	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Evans, Callum	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Felek, Bryda	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Fryer, Martin	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Gillen, Daniel	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Hagen, Janine	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Han, Adrian	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Hansen, Thomas	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Harkin, Peter	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Jaworski, Izabella	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Johnston, Zara	6RP	12	12	12	12	12	12	12	12	12	12	60	60
McDaid, Ryan	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Moore, Thomas	6RP	12	12	12	12	12	12	12	12	12	12	60	60
Noble, Natasha	6RP	12	12	12	12	12	12	12	12	12	12	60	60
O'Driscoll, Sinead	6RP	12	12	12	12	12	12	12	12	12	12	60	60
<b>6RP</b>		<b>288</b>	<b>288</b>	<b>288</b>	<b>288</b>	<b>288</b>	<b>288</b>	<b>288</b>	<b>288</b>	<b>288</b>	<b>288</b>	<b>1440</b>	<b>1440</b>

## Persistent Absence Report

This report will only run on previous academic years data. There are 2 output options, detailed and Summary.

- Select Reports | Attendance | Whole Group Pupil Reports | Persistent Absence Reports

**Persistent Absence Report**

Search Print

Acad Year: Attendance Year 2024/2025 Group Type: Whole School

Title: Persistent Absence Report

**Type of report**

Summary

Detailed

**Report On**

20 % of absences

15 % of absences

Persistent Absence Report									
Whole School									
Persistent Absence Data Collection for 2024 - 2025									
Scope:		Whole School							
DENI Number:		1019999							
School Name:		Water's Edge							
Name of Headteacher:		Mrs Helen Headley							
Telephone:		02890279000							
Email:									
Date Range for Term 1: From: 24/08/2024 To: 20/12/2024		Date Range for Term 2: From: 02/11/2024 To: 20/12/2024		Date Range for Term 3: From: 06/01/2025 To: 09/02/2025		Date Range for Term 4: From: 15/02/2025 To: 11/04/2025		Date Range for Term 5: From: 28/04/2025 To: 30/06/2025	
Report for 20 % absence									
No of pupils/students with 30+ absence for term	No of pupils/students with 37+ absence for term	No of pupils/students with 44+ absence for terms	No of pupils/students with 51+ absence for terms	No of pupils/students with 58+ absence for terms	No of pupils/students with 65+ absence for terms	No of pupils/students with 72+ absence for terms	No of pupils/students with 79+ absence for terms	No of pupils/students with 86+ absence for terms	No of pupils/students with 87+ absence for terms
1	1	1-2	1-2	1-3	1-3	1-4	1-4	1-5	1-5
0	0	0	0	0	0	0	0	0	0
Report for 15 % absence									
No of pupils/students with 23+ absence for term	No of pupils/students with 30+ absence for term	No of pupils/students with 37+ absence for terms	No of pupils/students with 44+ absence for terms	No of pupils/students with 51+ absence for terms	No of pupils/students with 58+ absence for terms	No of pupils/students with 65+ absence for terms	No of pupils/students with 72+ absence for terms	No of pupils/students with 79+ absence for terms	No of pupils/students with 86+ absence for terms
1	1	1-2	1-2	1-3	1-3	1-4	1-4	1-5	1-5
0	0	0	0	0	0	0	0	0	0

**Persistent Absence Report**

Search Print

Acad Year: Attendance Year 2024/2025

Group Type: Whole School

Title: Persistent Absence Report

**Type of report**

Summary

Detailed

**Report On**

20  % of absences

Persistent Absence Report							
Whole School							
Persistent Absence Data Collection for 2024 - 2025							
Scope:				Whole School			
DENI Number:				1019999			
School Name:				Water's Edge			
Name of Headteacher:				Mrs Helen Headley			
Telephone:				02890279000			
Email:							
Report for 20 % absence							
Date Range for Term 1:		From:	To:	Date Range for Term 2:		From:	To:
		24/08/2024	20/12/2024			02/11/2024	20/12/2024
Name	Gender	Year Group	Absence Sessions (30+) 1	Name	Gender	Year Group	Absence Sessions (44+) 1-2
Persistent Absence Data Collection for 2024 - 2025							
Scope:				Whole School			
DENI Number:				1019999			
School Name:				Water's Edge			
Name of Headteacher:				Mrs Helen Headley			
Telephone:				02890279000			
Email:							
Report for 20 % absence							
Date Range for Term 3:		From:	To:	Date Range for Term 4:		From:	To:
		06/01/2025	09/02/2025			15/02/2025	11/04/2025
Name	Gender	Year Group	Absence Sessions (54+) 1-3	Name	Gender	Year Group	Absence Sessions (70+) 1-4
Persistent Absence Data Collection for 2024 - 2025							
Scope:				Whole School			
DENI Number:				1019999			
School Name:				Water's Edge			
Name of Headteacher:				Mrs Helen Headley			
Telephone:				02890279000			
Email:							
Report for 20 % absence							
Date Range for Term 5:		From:	To:				
		28/04/2025	30/06/2025				
Name	Gender	Year Group	Absence Sessions (87+) 1-5				

## Pupil Analysis by Attendance Category Report

- Select Reports | Attendance | Whole Group Pupil Reports | Pupil Analysis by Attendance Category Report

**Pupil Analysis By Attendance Category**

Search
 Print
 Next
 Previous

From  to 
 Group Type

Title

**Show data as**  
 Numbers  
 Percentages

**Pupil Analysis By Attendance Category**

Period: 16/03/2025 to 16/04/2025  
 Scope: Reg Group 6RP  
 Number of Sessions

Name	Reg	Present	AEA	Authorised	Unauthorised	Possible	% Attend
Allen, Megan	6RP	0	0	0	0	38	0.0
Balinski, Cyla	6RP	0	0	0	0	38	0.0
Beckford, Juliette	6RP	0	0	0	0	38	0.0
Boyle, Sharon	6RP	0	0	0	0	38	0.0
Brown, Charles	6RP	0	0	0	0	38	0.0
Burgess, Jacob	6RP	0	0	0	0	38	0.0
Byrne, Samuel	6RP	0	0	0	0	38	0.0
Ching, Susie	6RP	0	0	0	0	38	0.0
Davies, Sara	6RP	0	0	0	0	38	0.0
Dawson, Laura	6RP	0	0	0	0	38	0.0
Evans, Callum	6RP	0	0	0	0	38	0.0
Felek, Bryda	6RP	0	0	0	0	38	0.0
Fryer, Martin	6RP	0	0	0	0	38	0.0
Gillen, Daniel	6RP	0	0	0	0	38	0.0
Hagen, Janine	6RP	0	0	0	0	38	0.0
Han, Adrian	6RP	0	0	0	0	38	0.0
Hansen, Thomas	6RP	0	0	0	0	38	0.0
Harkin, Peter	6RP	0	0	0	0	38	0.0
Jaworski, Izabella	6RP	0	0	0	0	38	0.0
Johnston, Zara	6RP	0	0	0	0	38	0.0
McDaid, Ryan	6RP	0	0	0	0	38	0.0
Moore, Thomas	6RP	0	0	0	0	38	0.0
Noble, Natasha	6RP	0	0	0	0	38	0.0
O'Driscoll, Sinead	6RP	0	0	0	0	38	0.0
		0	0	0	0	912	0.0

%Attend includes both Present and Approved Educational Activity

## Selected Pupil Reports

### Percentage Attendance Report

(Prior to running this report, please ensure there are no missing marks by running the **Missing Marks** Report and deal with any missing marks through the routine **Focus | Attendance | Deal with Missing Marks**)

The **Percentage Attendance Report** lists pupils who have a certain percentage attendance, e.g. less than 85% attendance. It can be ordered by name or percentage.

- Select **Reports | Attendance | Selected Pupil Reports | Percentage Attendance Report**

**Percentage Attendance Report**

Search
 Print
 Next
 Previous

From  to 
Group Type:

Title:

**Value Range**

Any  
 At Least  percent  
 Exactly  percent  
 Less Than  percent

**Order By**

Name  
 Percentage

### Percentage Attendance

**Period:** 01/09/2024 to 16/04/2025  
**Scope:** Whole School    **Value Range :** Less Than 85 percent

Name	Reg	% Attend
Agnew, Sarah	3A	39.36
Balinski, Cyla	6RP	76.6
Boyle, Sharon	6RP	59.57
Dwyer, Hilary	3A	55.32
Heard, Deirdre	3A	65.96
5 pupils		

*Missing marks have been ignored*

## Missing Session Marks Report

Missing marks must be dealt with using an appropriate code through the route **Focus | Attendance | Deal with Missing Marks**.

- Select **Reports | Attendance | Selected Pupil Reports | Missing Session Marks Report**

**Missing Session Marks Report**

Search
 Print

From:  AM   PM
 Group Type:

Title:

**Value Range**

Any missing marks  
 At Least  missing marks  
 Exactly  missing marks  
 Less Than  missing marks

<b>Missing Session Marks</b>			
<b>Period:</b> 01/08/2024 AM to 16/04/2025 PM			
<b>Scope:</b> Whole School			
<b>Value Range:</b> Any missing marks			
Name	Reg	Total	Session
Strange, Milly	LL	4	12/09/2019 AM 12/09/2019 PM 13/09/2019 AM 13/09/2019 PM
Strong, Bob	LL	4	12/09/2019 AM 12/09/2019 PM 13/09/2019 AM 13/09/2019 PM
Taunton, Jennine	LL	4	12/09/2019 AM 12/09/2019 PM 13/09/2019 AM 13/09/2019 PM
Thompson, Ruby	LL	4	12/09/2019 AM 12/09/2019 PM 13/09/2019 AM 13/09/2019 PM
Ward, Alice	LL	4	12/09/2019 AM 12/09/2019 PM 13/09/2019 AM 13/09/2019 PM
<b>5 pupils</b>		<b>20</b>	

# Continuous Absence Report

- Select Reports | Attendance | Selected Pupil Reports | Continuous Absence Report

**Continuous Absence Report**

Search Print

From  to  Group Type

Title

**Value Range**

Any absences  
 At least  absences  
 Exactly  absences  
 Less than  absences

Continuous Absence			
<b>Period:</b> 01/08/2024 AM to 16/04/2025 PM			
<b>Scope :</b> Whole School			
<b>Value Range :</b> At least 6 sessions of continuous absences			
Name	Reg	Sessions	Address
Balinski, Cyla	6smc	10	45 , Old Antrim Road Ballymena BT42 2HG
Boyle, Sharon	6smc	6	44 , Limbaud Close Walton Park Belfast Co Antrim BT7 7HP
Dwyer, Hilary	3A	12	13 , Oakcroft Eden Park Belfast Co Antrim BT10 8SF
Reid, Joseph	3A	6	25 , Meadow Lane East Town Belfast BT1 2UJ
<b>Total</b>		<b>34</b>	

## Session Absences Report

This report can be used to monitor the levels of absence in year groups on a weekly or monthly basis, and to monitor the type of reasons being recorded for absence.

- Select **Reports | Attendance | Selected Pupil Reports | Session Absences Report**

**Session Absences Report**

Search Print

From:  AM  PM

Title:

**Value Range**

Any

At least  absences

Exactly  absences

Less than  absences

**Report Content**

Show Session & Marks Details

Show Phone & Address Details

Show Parental Contacts

Session Absences				
Period: 01/08/2025 AM to 01/10/2025 PM				
Scope: Whole School				
Value Range: At least 6 absences				
Name	Reg	Total	Session	Mark
Allen, Lily	2A	10	22/09/2025 AM	I4
			22/09/2025 PM	I4
			23/09/2025 AM	I4
			23/09/2025 PM	I4
			24/09/2025 AM	I4
			24/09/2025 PM	I4
			25/09/2025 AM	I4
			25/09/2025 PM	I4
			26/09/2025 AM	I4
			26/09/2025 PM	I4
McKee, Henry	2A	6	08/09/2025 AM	I1
			08/09/2025 PM	I1
			09/09/2025 AM	I1
			09/09/2025 PM	I1
			10/09/2025 AM	I1
			10/09/2025 PM	I1



With  Show Parental Contacts ticked the report will look like the one below

<b>Session Absences</b>													
Period: 01/08/2025 AM to 01/10/2025 PM													
Scope: Whole School													
Value Range: At least 6 absences													
Name	Reg	Total	Session	Mark	Contact Name	Contact Relationship	Contact Phone						
Allen, Lily	2A	10	22/09/2025 AM	I4	Miss Julia Allen	PAR	02890 987412						
			22/09/2025 PM	I4									
			23/09/2025 AM	I4									
			23/09/2025 PM	I4									
			24/09/2025 AM	I4									
			24/09/2025 PM	I4									
			25/09/2025 AM	I4									
			25/09/2025 PM	I4									
			26/09/2025 AM	I4									
			26/09/2025 PM	I4									
McKee, Henry	2A	6	08/09/2025 AM	I1	Mr Bernard McKee Mrs Diane McKee	PAR PAR	07753663209 07753633204						
			08/09/2025 PM	I1									
			09/09/2025 AM	I1									
			09/09/2025 PM	I1									
			10/09/2025 AM	I1									
			10/09/2025 PM	I1									
Moody, Blake	4TO	12	29/08/2025 AM	N	Mr Dave Lucas Ms Isabell Moody	PAR PAR	N/A 07812405909						
			29/08/2025 PM	N									
			01/09/2025 AM	N									
			01/09/2025 PM	N									
			02/09/2025 AM	N									
			02/09/2025 PM	N									
			03/09/2025 AM	N									
			03/09/2025 PM	N									
			04/09/2025 AM	N									
			04/09/2025 PM	N									
			05/09/2025 AM	N									
			05/09/2025 PM	N									
			Parker, Fiona	4TO				12	29/08/2025 AM	N	Mr R Parker Mrs S Parker	PAR PAR	02890 445677 02890 859999
									29/08/2025 PM	N			
01/09/2025 AM	N												
01/09/2025 PM	N												
02/09/2025 AM	N												
02/09/2025 PM	N												
03/09/2025 AM	N												
03/09/2025 PM	N												
04/09/2025 AM	N												
04/09/2025 PM	N												
Reid, Joseph	4TO	10	15/09/2025 AM	N	Mr Kevin Reid Mrs Jean Reid	PAR PAR	90632795 90632795						
			15/09/2025 PM	N									
			16/09/2025 AM	N									
			16/09/2025 PM	N									
			17/09/2025 AM	N									
			17/09/2025 PM	N									
			18/09/2025 AM	N									
			18/09/2025 PM	N									
			19/09/2025 AM	N									
			19/09/2025 PM	N									

## First Day of Absence Report

- Select **Reports | Attendance | Selected Pupil Reports | First Day of Absence Report**

**First Day of Absence Report**

 Search
  Print

Title 
Group Type

**Report Content**

Show Home Phone and Address Columns  
 Show Parental Contacts

First Day of Absence			
Date:		17/12/2019	
Scope:		Whole School	
Name	Reg	Home Phone	Address
Lawson, Clive	3A	90987654	23 , Princes Gardens Newbridge Belfast BT18 3BW
Littlewood, Jason	4TO	028 90233444	35 , Moss Lane Belfast Co Antrim BT5 2UB
Pines, Tamera	3A		24 , Rogers Croft Belfast Co Antrim BT6 3DB
Taylor, Mark	4TO	<a href="tel:02892998876">02892 998876</a>	89 , The Wilderness Lisburn Co Antrim BT27 3UB
4 pupils			

# Unexplained Absences Report

- Select Reports | Attendance | Selected Pupil Reports | Unexplained Absences Report

**Unexplained Absences Report**

Search Print

From:   to:

Group Type:

Title:

**Value Range**

Any absences

At least  absences

Exactly  absences

Less than  absences

**Report Content**

Show Session Column

Show Phone and Address Columns

Show Parental Contacts

Unexplained Absences			
<b>Period:</b> 01/08/2024 AM to 30/04/2025 PM			
<b>Scope:</b> Whole School			
<b>Value Range:</b> Any absences			
Name	Reg	Total	Session
Ching, Lee	4TO	10	05/11/2024 AM 05/11/2024 PM 06/11/2024 AM 06/11/2024 PM 13/11/2024 AM 13/11/2024 PM 21/11/2024 AM 21/11/2024 PM 22/11/2024 AM 22/11/2024 PM
Douglas, Christopher	5BB	2	03/12/2024 AM 03/12/2024 PM
James, Karen	2A	2	27/11/2024 AM 27/11/2024 PM
3 pupils		14	

Show Phone and Address Columns

With  ticked the report will look like the one below:

Unexplained Absences					
<b>Period:</b> 01/08/2024 AM to 30/04/2025 PM					
<b>Scope:</b> Whole School					
<b>Value Range:</b> Any absences					
Name	Reg	Total	Session	Phone	Address
Ching, Lee	4TO	10	05/11/2024 AM 05/11/2024 PM 06/11/2024 AM 06/11/2024 PM 13/11/2024 AM 13/11/2024 PM 21/11/2024 AM 21/11/2024 PM 22/11/2024 AM 22/11/2024 PM	02890 432234	St Louise's Comprehensive College, 468, Falls Road, Belfast, Co Antrim, BT12 6EN
Douglas, Christopher	5BB	2	03/12/2024 AM 03/12/2024 PM	02890 213435	22, Parrish Close, Belfast, Co Antrim, BT2 0AG
James, Karen	2A	2	27/11/2024 AM 27/11/2024 PM		23, Highview Court, Sunnybank, Belfast, Co Antrim, BT4 1SF
3 pupils		14			

## Joint Absence Detection Report

- **Select Reports | Attendance | Selected Pupil Reports | Joint Absence Detection Report (Session Absence)**

Joint Absence Detection

**Select Leaders**

Search

From: 01/08/2024 to 16/04/2025 Group Type: Individual Students

Name	Year Group	Reg. Group	House	Sex
Barrett, Liam	3	3A		Male
Beckford, Juliette	6	6RP		Female
Beggs, Ella	Nur	AM		Female
Bell, William	Nur	PM		Male
Blackmore, Darren	5	5BB		Male
Bobby, Ricky	2	2A		Male
Boman, Chloe	5	5BB		Female
Bond, Craig	4	4TO		Male

Select All Deselect All

< Back Next > Cancel

Joint Absence Detection

**Select Followers**

Search

Group Type: Year Group

Short Name	Description
Nur	Nur
1	Year 1
2	Year 2
3	Year 3
4	Year 4
5	Year 5
6	Year 6
7	Year 7

Select All Deselect All

< Back Next > Cancel

Joint Absence Detection

**Criteria**

**Value Range**

Any

At Least 2 sessions

Exactly sessions

Less Than sessions

**Edit Report Title**

Title: Joint Absence Detection

**Include**

Authorised Absences

Unauthorised Absences

< Back Print Cancel

Stage 2: Selected "leaders" with names of "followers"

Name	Reg	No. of sessions i...
Blackmore, Darren	5BB	6 Absences
Ching, Lee	4TO	6
Harris, Ben	4TO	6
Doherty, Stephanie	5BB	2

Print < Back Show Sessions Cancel

**Joint Absence Detection**

Stage 3 : Selected "leaders" with selected "followers" showing dates and marks.

Period : 01/08/2024 AM 30/04/2025 PM

Value Range : At least 2 sessions

Scope : "Leaders" group Individual Students "Followers" group 4, 5, 6

Including Authorised and Unauthorised Absences

"Leader" Blackmore, Darren 5BB 14 Absences

Name	Reg	No. of sessions in common		Mark	Leader's Mark
Balinski, Cyla	6RP	6	Mon AM 04/11/2024	I	N
			Mon PM 04/11/2024	I	N
			Tue AM 05/11/2024	I	N
			Tue PM 05/11/2024	I	N
			Wed AM 06/11/2024	I	N
			Wed PM 06/11/2024	I	N
Ching, Lee	4TO	6	Mon AM 04/11/2024	N	N
			Mon PM 04/11/2024	N	N
			Tue AM 05/11/2024	N	N
			Tue PM 05/11/2024	N	N
			Wed AM 06/11/2024	N	N
			Wed PM 06/11/2024	N	N

### Sibling Absence Detection Report

- Select Reports | Attendance | Selected Pupil Reports | Sibling Absence Detection Report

The screenshot shows two windows from the 'Sibling Absence Detection' application. The left window, titled 'Select Leaders', features a search bar and a table of students. The right window, titled 'Criteria', allows for configuring the report's value range and inclusion criteria.

**Select Leaders Window:**

- From: 01/11/2019 to 29/11/2019
- Group Type: Individual Students

Name	Year Group	Reg. Group	House	Gender
Adams, Amelia	Nur	AM		Female
Agnew, John	1	LL		Male
Agnew, Mark	5	5BB		Male
Agnew, Sarah	3	3A		Female
Alexander, Chloe	Nur	PM		Female
Allen, Lily	1	LL		Female
Allen, Megan	6	6smc		Female
Anderson, Elaine	7	7KM		Female

**Criteria Window:**

- Value Range:**
  - Any
  - At Least [ ] sessions
  - Exactly [ ] sessions
  - Less Than [ ] sessions
- Edit Report Title:** Title: Sibling Absence Detection
- Include:**
  - Authorised Absences
  - Unauthorised Absences



## Broken Weeks Report

The Broken Weeks report lists pupils who have absence codes for one or more sessions in a school week. The report lists the number of broken weeks along with the pupil's name and registration group.

**Authorised Educational Activity codes are ignored in this report, because although not at school, the pupil was in the intended location.**

**Missing marks are also ignored.**

- Select **Reports | Attendance | Selected Pupil Reports | Broken Weeks Report**

**Broken Weeks Report**

Search Print

From w/b  to w/b  Group Type

Title

**Value Range**

Any broken weeks

At least  broken weeks

Exactly  broken weeks

Less than  broken weeks

Broken Weeks		
Period: w/b 29/07/2024 to w/b 28/04/2025 (40 weeks)		
Scope: Whole School		Value Range: Any broken weeks
Name	Reg	Broken Weeks
Agnew, John	LL	3
Agnew, Mark	5BB	3
Agnew, Sarah	3A	3
Allen, Lily	LL	1
Allen, Megan	6RP	5
Balinski, Cyla	6RP	4
Blackmore, Darren	5BB	3
Butcher, Patricia	2A	1
Ching, Lee	4TO	3
Davies, Sara	6RP	3
Doherty, Stephanie	5BB	1
Douglas, Christopher	5BB	1
Etten, Lucy	4TO	1
Harris, Ben	4TO	1
Hynds, Yvonne	2A	1
James, Hannah	5BB	1
James, Karen	2A	1
Johnston, Joanne	2A	1
Lloyd, Cora	3B	1
Lott, Tish	3A	1
Magnus, Orla	4TO	1
McMinn, William	4TO	1
Parker, Fiona	3B	1
Philips, Sophie	7KM	1
Rock, Grainne	2A	1
Simpson, Bart	2A	1
Watson, Alice	4TO	1
Zielinska, Julia	2A	1
28 pupils		47

## Pupils with Chosen Code Report

This report lists all pupils who have selected codes recorded. It can be used to produce a Report on any Individual Code by selecting the Individual Codes option e.g. Unexplained Absences or could also be used to produce a variety of reports by selecting the Group Codes option e.g. all Approved Educational Activity Codes.

- **Select Reports | Attendance | Selected Pupil Reports | Pupils with Chosen Code Report**

**Pupils with Chosen Code Report**

Search Print

From: 01/08/2024 to 30/04/2025

Group Type: Whole School

Title: Pupils with Chosen Code

**Value Range**

Any sessions

At least  sessions

Exactly  sessions

Less than  sessions

**Order by**

Name

Number of Sessions

**Codes**

Group Codes  Individual Codes

All Present Codes

All Approved Educational Activity Codes

All Authorised Absence Codes

All Unauthorised Absence Codes

**Pupils with Chosen Code Report**

Search Print

From: 01/08/2024 to 30/04/2025

Group Type: Whole School

Title: Pupils with Chosen Code

**Value Range**

Any sessions

At least  sessions

Exactly  sessions

Less than  sessions

**Order by**

Name

Number of Sessions

**Codes**

Group Codes  Individual Codes

I Illness

J Extended Leave with Consent

L Late (before reg closed)

M Medical/Dental Appointments

N No reason yet provided for absence

O Other Exceptional Circumstances

**Pupils with Chosen Code**

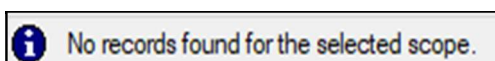
**Code:** / Present (AM)  
L Late (before reg closed)

**Period:** 01/08/2024 to 30/04/2025

**Scope:** Whole School **Value Range:** Any sessions

Name	Reg	Sessions
Adams, Amelia	AM	142
Agnew, John	LL	99
Agnew, Mark	5BB	79
Agnew, Sarah	3A	79
Allen, Lily	LL	101
Allen, Megan	6RP	136
Anderson, Elaine	7KM	82
Anderson, Emily	7KM	82
Anderson, Jack	7KM	82
Ansell, Richard	7KM	82

If there are no pupils who meet the criteria for the selected period, a message may be displayed in the taskbar in the bottom left corner of the screen



## Minutes Late Report

- [Select Reports](#) | [Attendance](#) | [Selected Pupil Reports](#) | **Minutes Late Report**

**Minutes Late Report**

From  to 
Group Type

Title

**Minutes Late Report**

**Date Range: 30/03/2025 to 30/04/2025** **Sessions**

**Scope: Whole School Selected**

**Subjects : All**

Name	Reg	Total	Date	Description	Mins
Dwyer, Hilary	3A	10	28/04/2025 AM	Registration	10

## Comments Report

- [Select Reports](#) | [Attendance](#) | [Selected Pupil Reports](#) | **Comments Report**

**Comments Report**

From  to 
Group Type

Title

Comments by

**Comments Report**

**Date Range: 30/03/2025 to 30/04/2025** **Sessions**



**Scope: Reg Group 3A** **Comments by: All Staff**


Name	Reg	Period	Class	Teacher	Comment
Agnew, Sarah	3A	09/04/2025 AM		C User	Sarah has broken her leg
Dwyer, Hilary	3A	11/04/2025 AM		C User	Slept in
		28/04/2025 AM		C User	Slept in
		29/04/2025 AM		C User	Slept in
		30/04/2025 AM		C User	Slept in
Rankin, Amy	3A	28/04/2025 AM		C User	Attending Aunts Wedding
		29/04/2025 AM		C User	Car didn't start
		30/04/2025 PM		C User	Went home sick at lunch time

## Meal List Report

- [Select Reports](#) | [Attendance](#) | [Selected Pupil Reports](#) | [Meal List Report](#)

**Meal List Report**

 Search
  Print

Date: 


Group Type:

Title:

View Meal List Summary

<b>Meal List Report</b>			
<b>Session:</b> 01/05/2025 AM			
<b>Scope:</b> Whole School			
<b>Number of Pupils/Students with / \ L</b>			
Meal Code	Meal Description	Present	Free School Meal
	No Meal Code	132	35
SM	School Meal	33	13
PL	Packed Lunch	20	7
HO	Home	5	0
AB	Absent	0	0
OS	Other School	1	0
CC	Cash Cafeteria	0	0

## Group Reports

### Group Analysis by Attendance Category Report

This is the monthly or annual percentage summary report. It is important to remove the tick in the option **Restrict by DOB Range** to ensure all pupils are included in this report.

- Select **Reports | Attendance | Group Reports | Group Analysis by Attendance Category Report**

**Group Analysis by Attendance Category**

From:  to 
 Group Type:

Title: 
 Show Girls and Boys Separately

Show data as:
  Numbers
  Percentages

Restrict by DOB Range

From:  To:

Group Analysis by Attendance Category						
<b>Period: 01/08/2024 to 01/05/2025</b>						
<b>Scope: Year Group Nur+1+2+3+4+5+6+7</b>				<b>Number of Sessions</b>		
Group	Presents	AEA	Authorised Absences	Unauthorised Absences	Possible	% Attend
Nur	1285	0	0	0	1285	100.0
Year 1	5420	0	6	2	7708	70.3
Year 2	3994	0	12	2	6288	63.5
Year 3	6295	0	11	2	10868	57.9
Year 4	3628	0	6	18	6292	57.7
Year 5	4604	0	2	28	8008	57.5
Year 6	6828	0	36	0	6864	99.5
Year 7	4812	0	2	0	8294	58.0
<b>Totals</b>	<b>36866</b>	<b>0</b>	<b>75</b>	<b>52</b>	<b>55607</b>	<b>66.3</b>

## School Prospectus Analysis Report

- Select **Reports | Attendance | Group Reports | School Prospectus Analysis Report**

It is important to remove the tick in the option **Restrict by DOB Range** to ensure all pupils are included in this report.

**School Prospectus Analysis Report**

Search Print

From  to  Group Type

Title   Show Girls and Boys Separately

Restrict by DOB Range

From  To

<b>School Prospectus Analysis</b>							
Period : 01/08/2024 to 01/05/2025							
Reg Group - AM + PM + LL + 2A + 3A + 3B + 4TO + 5BB + 6RP + 7KM + LSC							
Group	Total No of Pupils	Authorised Absences			Unauthorised Absences		
		No of Pupils	% of Pupils	% of Sessions	No of Pupils	% of Pupils	% of Sessions
AM	5	0	0.0	0.0	0	0.0	0.0
PM	4	0	0.0	0.0	0	0.0	0.0
LL	24	2	8.3	0.1	1	4.2	0.0
2A	18	6	33.3	0.2	1	5.6	0.0
3A	20	3	15.0	0.1	1	5.0	0.0
3B	17	2	11.8	0.1	0	0.0	0.0
4TO	22	3	13.6	0.1	2	9.1	0.3
5BB	28	1	3.6	0.0	4	14.3	0.3
6RP	24	3	12.5	0.5	0	0.0	0.0
7KM	29	1	3.4	0.0	0	0.0	0.0
LSC	8	0	0.0	0.0	0	0.0	0.0
<b>Totals</b>	<b>199</b>	<b>21</b>	<b>10.6</b>	<b>0.1</b>	<b>9</b>	<b>4.5</b>	<b>0.1</b>

## Group Analysis by Code Report

- Select **Reports | Attendance | Group Reports | Group Analysis by Code Report**

It is important to remove the tick in the option **Restrict by DOB Range** to ensure all pupils are included in this report.

Any missing marks reported need to be fixed before using this data.

**Group Analysis by Code Report**

Search
 Print

From  to 
Group Type

Title

**Show values as**

Numbers
  Percentages

**Report Content**

Show Girls and Boys Separately  
 Show Key to Codes

Restrict by DOB Range

From  To

Key to codes					
/	Present (AM)	N	No reason yet provided for absence	3	Elective Home Education
\	Present (PM)	O1	Other exceptional circumstance	4	Pupil Referral Unit
A	Artistic Endeavour	O2	Temporary exceptions to the curriculum	5	Another mainstream school (EF)
B	Bereavement	P	Approved Sporting Activity	6	Training Organisation (EF)
C	Suspended	R	Religious Observance	7	FE College (EF)
D	Did not provide a reason for absence	S	Study Leave	8	Intensive Support Learning Unit
G	Family Holiday (Not Agreed)	U	Late (after registers closed)	9	CAMHS
H	Other Absence	V	Educational Visit	-	All should attend / No mark recorded
I1	Illness General	W	Work Experience	!	No Attendance Required
I4	Emotionally based school non attendance (EBSNA)	X	Only staff should attend	#	Holiday for all
J	Extended Leave with Consent	Y	Exceptional closure	*	Not on roll
L	Late (before reg closed)	1	AEP (ELB)		
M	Medical/Dental Appointments	2	Home/hospital tuition (ELB)		

## Group Session Summary Report

- Select Reports | Attendance | Group Reports | Group Session Summary Report

**Group Session Summary Report**

Search Print

From  AM   PM  Year Group

Title

Show Girls and Boys Separately

Group Session Summary		
<b>Period:</b>	01/08/2024 AM to 01/05/2025 PM	
<b>Scope:</b>	Reg Group AM	
	Sessions	%
Attendances	715	100.00
Authorised absences	0	0.00
Unauthorised absences	0	0.00
Possible Attendance	715	
Including		
Approved Educational Activity	0	0.00
Lates before reg closed	0	0.00
Lates after reg closed	0	0.00
Unexplained absences	0	0.00
Group Session Summary		
<b>Period:</b>	01/08/2024 AM to 01/05/2025 PM	
<b>Scope:</b>	Reg Group PM	
	Sessions	%
Attendances	570	100.00
Authorised absences	0	0.00
Unauthorised absences	0	0.00
Possible Attendance	570	
Including		
Approved Educational Activity	0	0.00
Lates before reg closed	0	0.00
Lates after reg closed	0	0.00
Unexplained absences	0	0.00

## Group Weekly Analysis Report

- Select **Reports | Attendance | Group Reports | Group Weekly Analysis Report**

It is important to remove the tick in the option **Restrict by DOB Range** to ensure all pupils are included in this report.

Any missing marks reported need to be fixed before using this data.

**Group Weekly Analysis Report**

Search Print

From w/b  to w/b

Group Type

Title

Show Girls and Boys Separately

Restrict by DOB Range

From  To

**Show Data As**

Numbers  Percentages

Group Weekly Analysis			
Period: w/b 29/07/2024 to w/b 28/04/2025			
Reg Group AM		Percentages	
w/b	Attendances	Authorised Absences	Unauthorised Absences
29/07/2024	0.0	0.0	0.0
05/08/2024	0.0	0.0	0.0
12/08/2024	0.0	0.0	0.0
19/08/2024	0.0	0.0	0.0
26/08/2024	0.0	0.0	0.0
02/09/2024	100.0	0.0	0.0
09/09/2024	100.0	0.0	0.0
16/09/2024	100.0	0.0	0.0
23/09/2024	100.0	0.0	0.0
30/09/2024	100.0	0.0	0.0
07/10/2024	100.0	0.0	0.0
14/10/2024	100.0	0.0	0.0
21/10/2024	100.0	0.0	0.0
28/10/2024	0.0	0.0	0.0

## Group Analysis by AM/PM Report

- Select **Reports | Attendance | Group Reports | Group Analysis by AM/PM Report**

Any missing marks reported need to be fixed before using this data.

**Group Analysis by AM/PM Report**

Search Print

From:  to

Title:

Group Type:

Show Girls and Boys separately

Show values as:

Numbers  Percentages

Group Analysis by AM/PM												
Period : 01/08/2024 to 01/05/2025												
Reg Group AM+PM+LL+2A+3A+3B+4TO+5BB+6RP+7KM+LSC												
Group	Present		AEA		Authorised		Unauthorised		Possible		%Attend	
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
AM	715		0		0		0		715		100.0	
PM		570		0		0		0		570		100.0
LL	2461	2461	0	0	3	3	1	1	3425	3425	71.9	71.9
2A	1665	1665	0	0	6	6	1	1	2572	2572	64.7	64.7
3A	1656	1655	0	0	3	4	1	1	2860	2860	57.9	57.9
3B	1409	1409	0	0	2	2	0	0	2431	2431	58.0	58.0
4TO	1814	1814	0	0	3	3	9	9	3146	3146	57.7	57.7
5BB	2302	2302	0	0	1	1	14	14	4004	4004	57.5	57.5
6RP	3414	3414	0	0	18	18	0	0	3432	3432	99.5	99.5
7KM	2406	2406	0	0	1	1	0	0	4147	4147	58.0	58.0
LSC	664	664	0	0	0	0	0	0	1144	1144	58.0	58.0
Totals	18506	18360	0	0	37	38	26	26	27876	27731	66.4	66.2

## Group Analysis by Session in Week Report

- Select **Reports | Attendance | Group Reports | Group Analysis by Session in Week Report**

Any missing marks reported need to be fixed before using this data.

**Group Analysis by Session in Week Report**

Search Print

From  to  Group Type

Title

**Show Data As**

Numbers

Percentage

**Report Content**

Show Girls and Boys separately

**Session Categories**

Presents

AEA

Authorized

Unauthorized

<b>Group Analysis by Session in Week</b>												
Period: 01/08/2024 to 01/05/2025												
Reg Group AM+PM+LL+2A+3A+3B+4TO+5BB+6RP+7KM+LSC												
Number of sessions in category : Present + AEA												
Group	Mon		Tue		Wed		Thu		Fri		All Week	
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
<b>Weeks</b>	28	28	29	29	29	29	29	29	28	28	143	143
<b>AM</b>	140	0	145	0	145	0	145	0	140	0	715	0
<b>PM</b>	0	112	0	115	0	115	0	116	0	112	0	570
<b>LL</b>	478	478	502	502	499	499	503	503	479	479	2461	2461
<b>2A</b>	321	321	341	341	339	339	342	342	322	322	1665	1665
<b>3A</b>	320	320	340	340	336	335	340	340	320	320	1656	1655
<b>3B</b>	272	272	289	289	288	288	288	288	272	272	1409	1409
<b>4TO</b>	350	350	372	370	369	371	372	372	351	351	1814	1814
<b>5BB</b>	446	446	471	471	468	468	472	472	445	445	2302	2302
<b>6RP</b>	669	669	694	694	692	692	692	692	667	667	3414	3414
<b>7KM</b>	464	464	493	493	493	493	492	492	464	464	2406	2406
<b>LSC</b>	128	128	136	136	136	136	136	136	128	128	664	664
<b>Totals</b>	3588	3560	3783	3751	3765	3736	3782	3753	3588	3560	18506	18360

## Group Analysis by STAR Field Report

- Select **Reports | Attendance | Group Reports | Group Analysis by STAR Field Report**

**NB** The STAR Field of **Summer Born** looks at pupils born between 1<sup>st</sup> May and 31<sup>st</sup> August

Any missing marks reported need to be fixed before using this data.

### Group Analysis by STAR Field

Period: 01/08/2025 AM to 01/10/2025 PM

Reg Group 2A

Percentages

SpNeed	Pupils in group	Attendances	Authorised Absences	Unauthorised Absences	Late Before	Late After
Multi-sensory impairment	1	75.0	25.0	0.0	0.0	0.0
Partially Sighted	1	75.0	25.0	0.0	0.0	0.0
Cognition and Learning - languag	3	88.9	4.2	0.0	1.4	0.0
Speech, Language and Communicati	3	77.8	16.7	0.0	1.4	0.0
Totals	8	81.3	14.1	0.0	1.0	0.0

## Group Analysis by Vulnerability Report

- Select **Reports | Attendance | Group Reports | Group Analysis by Vulnerability Report**

**NB** The STAR Field of **Summer Born** looks at pupils born between 1<sup>st</sup> May and 31<sup>st</sup> August

**Group Analysis by Vulnerability**

Search Print

From 01/08/2025 AM to 01/10/2025 PM Group Type Reg Group

Show Girls and Boys Separately

Title Group Analysis by Vulnerability

**STAR Fields**

- Description
- Asylum Status
- Ethnicity
- Free School Meals
- In Care
- Jobseekers/Income Support
- Medical Conditions Flag

Show Values as

- Numbers
- Percentages

**Extra Codes (Up to two Extra Codes allowed)**

- / Present (AM)
- \ Present (PM)
- A Artistic Endeavour
- B Bereavement
- C Suspended
- D Did not provide a reason for absence
- E Educated Off Site

### Group Analysis by Vulnerability

Period: 01/08/2025 AM to 01/10/2025 PM

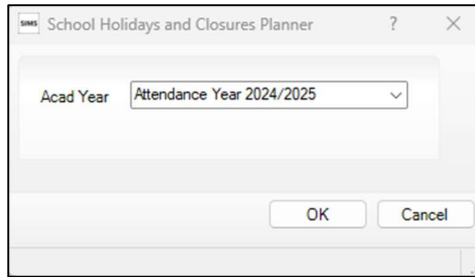
Reg Group 2A

Percentages

	Pupils in group	Attendances	Authorised Absences	Unauthorised Absences	Late Before	Late After
Free School Meals	8	95.31	4.69	0.00	0.00	0.00
No Free School Meals	16	90.10	4.69	2.86	0.52	0.00

## School Holidays and Closures Planner *(new February 2020)*

- Select Reports | Attendance | Group Reports | School Holidays and Closures Planner



School Holidays and Closures Planner Report		
School Holidays and Closures Planner for 2024 - 2025		
School Name	Water's Edge	
DENI Number	1019999	
Governance	Controlled	
School Phase	Primary	
Total Pupils On Roll	199	
Total Number of Teaching Days	183	
Total Number of Teacher Training Days (X)	5	
Total Number of Exceptional Circumstances Days (Y)	0	
Total Number of Holidays for All (#)	74	
<b>Teacher Training Days, Exceptional Circumstances Days and Holidays Details</b>		
<b>Teacher Training Days (X)</b>		
Event Start	Event End	Description
27/08/2024	27/08/2024	
28/08/2024	28/08/2024	
29/08/2024	29/08/2024	
30/08/2024	30/08/2024	
03/01/2025	03/01/2025	
<b>Exceptional Circumstances Days (Y)</b>		
No Exceptional Circumstances Days have been found for the selected year		
<b>Holidays for All (#)</b>		
Event Start	Event End	Description
01/08/2024	23/08/2024	Pre-Term
26/08/2024	26/08/2024	Bank Holiday
28/10/2024	01/11/2024	Half-Term
21/12/2024	05/01/2025	Christmas Holiday
10/02/2025	14/02/2025	Half-Term
17/03/2025	17/03/2025	Bank Holiday
12/04/2025	27/04/2025	Easter Holiday
05/05/2025	05/05/2025	Bank Holiday
26/05/2025	26/05/2025	Bank Holiday
01/07/2025	31/07/2025	Summer Holiday

## Module Reports

### History of Changes Report

- **Select Reports | Attendance | Module Reports | History of Changes Report**

**History of Changes Report**

Search 
 Print 
 Next 
 Previous

From  to 
Group Type

Title

Include changes from 'N' mark

**History of Changes**

Date Range: 01/04/2025 to 01/05/2025

Scope: Whole School Selected

Sessions

Include changes from 'N' mark: Yes

Name	Reg	Register Date	Class	Recorded by	Previous Mark	New Mark	Changed by	Date & time of change	Method	Reason for change
Agnew, Sarah	3A	28/04/2025 AM	Reg	C. User	/	L	C. User	01/05/2025 12:13	Lesson Mark	Original entry made in error
Barrett, Liam	3A	30/04/2025 AM	Reg	C. User	/	L	C. User	01/05/2025 12:13	Lesson Mark	Original entry made in error
Dwyer, Hilary	3A	28/04/2025 AM	Reg	C. User	/	L	C. User	01/05/2025 12:13	Lesson Mark	Original entry made in error
		29/04/2025 AM	Reg	C. User	/	L	C. User	01/05/2025 12:13	Lesson Mark	Original entry made in error
		30/04/2025 AM	Reg	C. User	/	L	C. User	01/05/2025 12:13	Lesson Mark	Original entry made in error
		01/05/2025 AM	Reg	C. User	/	L	C. User	01/05/2025 12:13	Lesson Mark	Original entry made in error
		01/04/2025 AM	Reg	C. User	/	L	C. User	01/05/2025 12:13	Lesson Mark	Original entry made in error
		02/04/2025 AM	Reg	C. User	/	L	C. User	01/05/2025 12:13	Lesson Mark	Original entry made in error
		03/04/2025 AM	Reg	C. User	/	L	C. User	01/05/2025 12:13	Lesson Mark	Original entry made in error
		04/04/2025 AM	Reg	C. User	/	L	C. User	01/05/2025 12:13	Lesson Mark	Original entry made in error
Rankin, Amy	3A	30/04/2025 PM	Reg	C. User	\	I	C. User	01/05/2025 12:24	Lesson Mark	Original entry made in error
		29/04/2025 AM	Reg	C. User	/	L	C. User	01/05/2025 12:24	Lesson Mark	Original entry made in error
		28/04/2025 AM	Reg	C. User	/	L	C. User	01/05/2025 12:24	Lesson Mark	Original entry made in error