

From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Health & Safety Report - St Joseph's Strangford
Date: 09 January 2023 13:32:35
Attachments: [image001.png](#)
[St Joseph's PS, Strangford Accom Analysis.xls](#)
[FLOOR PLAN ST JOSEPH'S P 001.pdf](#)

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Hi [REDACTED]

I had a meeting with the technical lead, my locality and assistant locality manager regarding your request below.

In short your request can be considered as an option, however, there are a number of concerns and queries regarding this that we require direction on.

We have been asked to consider replacing the 'library mobile', under the attached accommodation analysis and using the schedule of accommodation for a four class base primary school a library is not included. Can you confirm the schedule of accommodation for this school and if this is also a priority 1 scheme. We are aware that the mobile is more than likely called a 'library mobile' but the school are using it for multipurpose space.

FMS has advised that maintenance staff are currently prioritising their workloads against statutory and emergency works and therefore they are unable to assign an officer to complete a condition survey at this time. Can DE provide approval for this to be carried out via MiCD, this will take approximately 2 months and cost approximately £750-1500

The delay in obtaining a condition report will have a knock on effect for delivering the current application to consider the Principal's office (Priority 1 scheme). The Feasibility report and the business case are both at advanced stages and would most likely be submitted for approval early in the new year. To consider adding another option will require an updated feasibility report which will add months of a delay. Regarding the possible new consideration for the "library mobile", if a condition survey does not condemn the modular in question and replacement is not recommended we will have incurred an undue delay for the Principal's office. Therefore, can DE confirm if an option to provide an extension to the front of the school should also be included as an option, again this will cause delay due to revised Feasibility Report, costings, Business Case etc.

The existing accommodation is well below the DE Building Handbook recommendations by 371m² in educational space and 484m² in LIA (accommodation analysis attached). Classroom sizes are 45, 36, 36 and 53m² with no multipurpose rooms, Principal's office and very limited storage. In addition, the area shown as gym/dining on the audit is an area that would otherwise be considered as a resource space and unsuitable as a multipurpose hall. As a result, can DE consider investigations into the accommodation to provide a more suitable solution to the

As a result, can DE confirm if the EA should proceed with the current application with the option to provide a Principals Office only or revise the existing Feasibility Report and Business Case to include the following:

- If the minimum need is to provide Principals' Office and additional accommodation then we can remove options 2 and 3 as they do not meet the minimum need, can you please confirm this.

I look forward to hearing from you

114

Hi

Thanks

114

From: [REDACTED]
Sent: 07 December 2022 14:28
To: [REDACTED]
Subject: RE: Health & Safety Report - St Joseph's Strangford

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Hi [REDACTED]

Whats your phone number please

Thanks

[REDACTED]

From: [REDACTED]
Sent: 07 December 2022 14:26
To: [REDACTED]
Subject: RE: Health & Safety Report - St Joseph's Strangford

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Hi [REDACTED]

Could you give me a call on this one when you get a chance please?

Thanks

[REDACTED]

From: [REDACTED]
Sent: 30 November 2022 12:02
To: [REDACTED]
[REDACTED]
[REDACTED]
Subject: FW: Health & Safety Report - St Joseph's Strangford

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Hi [REDACTED]

Following receipt of the email below and the attached I would be grateful for your instructions, particularly the interim measures mentioned within the report.

Many thanks

[REDACTED]

From: [REDACTED]
Sent: 30 November 2022 10:44
To: [REDACTED]
Cc: [REDACTED]
[REDACTED]
Subject: Health & Safety Report - St Joseph's Strangford

Good morning [REDACTED]

Please find attached my health & safety report after my visit to St Joseph's, as requested by yourself to assess the impact of not having a designated Principal's office.

Please let me know if you need any further information and hopefully after your visit, my report and the unavoidable minor works application, we can get some movement on this issue.

Kind regards,

[REDACTED]

[REDACTED] [REDACTED]
[REDACTED]
[REDACTED]



Education Authority

40 Academy Street, Belfast, BT1 2NQ

[REDACTED] [REDACTED] [REDACTED]

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